

29 October 2015

CIRCULAR TO THE INDUSTRY

RE: URGENT CAUTIONARY REMINDER FOR OUTSTANDING BANKING DETAILS

It is mandatory for employers to submit an expected pay date for 13th Cheque payments and applications through the e-Business solution www.nbcrfionline.org.za on behalf of employees who are due for leave pay and sick bonus.

There are currently employees with no listed banking details for the year end payouts process. Your organization has been identified as one of the employers who failed to provide all employee banking details. Please note that employees without banking details at the NBCRFLI will not be paid their 13th cheque, sick bonus and leave pay where applicable on the expected pay date.

You have until Saturday 31st October 2015 to urgently submit employee banking details to ensure all employees receive their year-end payments. Should you require any assistance please do not hesitate to contact your regional funds administration office or your local designated agent.

Agent's Name:	
Tel:	
Fax:	
Email:	
Cell:	

Your compliance with the above procedure is appreciated as it will ensure the efficient processing of applications and payments.

Yours Faithfully

National Secretary

(This document has been sent electronically and is therefore not signed)